



6th January, 2021

Dear Parents,

I hope that you and your families had a safe and restful Christmas break.

In anticipation of a Government decision later today to extend school closure and move to online learning, we will open the school building tomorrow Thursday, 7th January to facilitate the collection of books and student property. Students had been requested to take all their books with them over the break to facilitate a deep clean of the school so most students will not need to access the building.

To ensure everyone's safety, times for accessing the building are given below:-  
Please be aware of the following:

1. Students should wear their masks and not congregate before or after collecting their books. Social distancing must be maintained at all times.
2. Students should come equipped with sufficient robust bin liners / bags to complete the removal of their books in one go.
3. Families with more than one student will be facilitated to make one trip.
4. Students need to enter the school at the main door, sign in at reception and use the hand sanitiser on arrival.
5. Parents can use the main staff car park to park and wait for their daughter.

### **Times for Book Collection – Thursday 7th January**

1st years: - B C & L	8.00am - 8.30am
1st years: M & P	8.30am - 9.00am
2nd years: B C & L	9.00am - 9.30am
2nd years: M & P	9.30am - 10.00am
3rd years B & C	10.00am - 10.30am

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**Principal:**  
Marguerite Gorby

**Deputy Principals:**  
Stephen Rhatigan, Aoife Ronan

3rd years L & P	10.30am - 11.00am
6th years B & C	11.00am - 11.30am
6th years L & P	11.30am - 12 noon
5th years B & C	12 noon - 12.30pm
5th years L & P	12.30pm - 1.00pm

If your daughter is currently showing symptoms of Covid 19 or is a close contact they are asked not to visit the school. In such cases alternative arrangements will be put in place.

When further information emerges following the Government announcement I will be in touch about online provision for your daughter.

Yours sincerely,



Principal

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