



**OUR  
LADY'S  
SCHOOL**  
TERENURE



18th August, 2023

Dear Parents/Guardians

I hope you and your family had a safe and enjoyable summer break. We are delighted to welcome our students and staff back to the school for the new academic year. Despite the mixed summer weather we have all had an opportunity to rest and rejuvenate. I look forward to meeting your daughter over the coming days as we have a scheduled return to school for all year groups.

The warm OLS community spirit, focus on student wellbeing and reaching one's potential will as always be our priority for the upcoming academic year. Construction on our exciting world class sports dome has continued at pace throughout the summer and we expect the dome cover to be erected in the next 2 weeks. Once all the relevant certs have been issued we hope to begin using the dome after the mid term break. Needless to say, costs on this project continue to increase in line with worldwide trends and I would like to thank the whole community for their support of this project and helping to make it happen. We know that it will be an invaluable resource for the whole community.

### School Day

All year groups will be in school throughout lunch time **except for our 6th Years** who can leave to go home for lunch.

	Monday, Tuesday, Thursday, Friday	Wednesday
Start time	8.30am	8.30am
Number of 58 min classes a day	6	5
Break	20 mins (after Period 2)	20 mins (after Period 3)
Lunch	50 mins (after Period 4)	No lunch due to earlier finish
Finish time	3.28pm	1.40pm

Details on the availability of after school study will follow.

Please see below the back to school schedule. These dates are staggered to ensure a full induction for all students.

Templeogue Road, Terenure,  
Dublin 6w, D6WKF44

T: 01 490 3241  
F: 01 492 2511

E: [principal@olschool.ie](mailto:principal@olschool.ie)  
W: [www.olschool.ie](http://www.olschool.ie)

**Principal:**  
Marguerite Gorby

**Deputy Principals:**  
Stephen Rhatigan, Aoife Ronan



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## Back to School Schedule

Date	Students	Times & Venues
Wednesday 23rd August	6th Year Prefect Leadership Training	8.30am - 2.00pm - Room 10
	1st Year Induction <b>What to bring</b> Small backpack. Packed lunch and a bottle of water. Pen and paper. Sunscreen. School jacket in case of rain. <b>Students should wear their full school tracksuit.</b>	10am - 2.00pm - Sports Hall
Friday 25th August	6th Year students	9.15am - 10.45am - Lourdes Hall
	5th Year students	9.00am - 10.30am - Lecture Theatre
	3rd Year students	9.00am -10.30am - St. Joseph's Hall
Monday 28th August	1st Year students	8.30am - 10.45am - Lecture Theatre
	2nd Year students	9.00am - 10.30am - Lecture Theatre
	4th Year students	8.30am-10.45am - St. Joseph's Hall
Tuesday 29th August	All students full day <b>1st Years start later</b>	8.30am- 3.28pm - Go To Timetabled Class <b>9am-3.28pm - Lecture Theatre</b>

## Uniform

Full school uniform will be worn to school each day. Your daughter will wear her PE school tracksuit and runners to school on the day that she has PE. She will also need to bring a spare OLS polo top to change into at the end of PE class. She will stay in her PE uniform all day on the days that she has PE otherwise school uniform is to be worn. There is to be **no mixing of PE uniform and school uniform. Leggings** are not allowed to be worn to school on PE days under any circumstances. School trousers are now offered as an alternative to the school skirt.

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We have a new school PE shirt but if any student has the older shirt it can of course be worn and there is no need to purchase the newer design.

Please note that **false nails** and **facial studs** are not permitted in school. Parents and their students should also familiarise themselves with the rules around hair colour and jewellery in the code of positive behaviour (link below). These rules will be strictly followed.

### **Code of Positive Behaviour**

All parents and students must sign the Code of Positive Behaviour excerpt in the school journal. Please see the link to this important document below. Please particularly note the rules in the Code of Positive Behaviour relating to **school uniform and piercings**.

### **School APP**

It is imperative that all parents download the school App as information to parents will be conveyed through this platform. All letters will be posted solely on the App for all parents to access. If your daughter is absent for any reason notification must be given to the school. This notification must come via the school App (Our Lady's Terenure - downloadable at the iTunes and Android App stores). Simply click on the tab labelled "Absentee Form", fill out the information and send. This will notify the school immediately and an accurate record of attendance can be kept. Please also notify the school via the 'Permission to Leave' tab if your daughter needs to leave school early for an appointment. Please also use the App to let the school know if your daughter is late to school. **Please endeavour to ensure that all notifications are submitted prior to the start of the school day (8.30am).**

### **Contact Details**

Please ensure we have up to date contact details for you (home address, phone numbers, email address and emergency contact numbers). Please advise us if your daughter has a medical condition or any allergies if you have not already done so. If you have given medication to the school to store it is the parent's responsibility to ensure that this medication is in date for the full school year.

### **Arrival to School**

The first bell goes at 8.25am each morning. Students should arrive at school before 8.25am to socialise and to access their locker. Once this bell has gone students must go straight to their classroom and can no longer go to their lockers. Access to lockers will only be permitted at break and lunchtimes so students must be prepared well in advance.

Latecomers must register in reception on arrival and reception will check that a reason has been submitted on the App. All students arriving late without an App submission must sign in at reception where they will be given a 'Late Stamp' in their journal following which, they must go straight to class without delay. We appreciate your cooperation in this regard as lateness has a serious negative impact on learning and teaching in the classroom.

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We also request that all medical appointments are made outside of class times and that students attend school for the full day.

To promote a healthy lifestyle I would encourage as many students as possible to walk, cycle or use public transport to make their way to and from school. Please ensure that if cycling, your daughter wears a helmet and a high visibility jacket and has a good lock for her bike.

### **School Car Park**

**No cars other than staff cars will be allowed to enter the school car park from 8-8.45am and from 3-4pm.**

### **Important School Policies**

I would like to draw your attention to the following in the Our Lady's Journal and on the school website: Code of Positive Behaviour, Anti Bullying Procedures and the Acceptable Use Policy.

Please ensure that your daughter has all her uniform and books clearly marked with her name. Parents should communicate with the secretary's office if they wish to make urgent contact with their daughter during the school day as students are required to keep phones switched off and in their lockers or in their bag during class time. **Students are not permitted to use their phones on the school premises unless authorised to do so by staff for educational purposes. We will continue our zero tolerance policy around phones which students must have in their lockers/bags at all times.**

### **Class of 2023**

We wish the class of 2023 the very best with their Leaving Certificate results on August 25th and look forward to hearing about their future career choices.

I wish to thank you for your continued support and cooperation and wish everyone a happy and healthy academic year.

Yours sincerely

Marguerite Gorby  
Principal

Link to Code of Positive Behaviour (on school website): [Code of Positive Behaviour](#)

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