



26th March, 2021

Dear Parents/Guardians,

The Government has reaffirmed the intention that all students will return to school on Monday 12th April. We look forward to welcoming our 1st, 2nd, 3rd and 4th Years back to the school building on Monday, April 12th. We are delighted that the whole school will be back together in the building reflecting that a small sense of normality is returning to education. These year groups have been missed and the school grounds have been far too quiet without them.

Immense efforts have been made by the whole school community to ensure that remote teaching ran effectively during the school closure phase of restrictions. We are aware that distance learning will have been more challenging for some students than others. Please encourage your daughter to complete the survey attached and to let us know if she had any additional challenges during remote learning and if there is a particular area of concern. It is crucial that we gather this information at this stage so that we can fully address student needs.

Before students return to the school building, each parent will have to complete the *Return to Educational Facility Declaration Form* which will be posted on the app on <u>Friday 9th April</u> specifically for 1st, 2nd, 3rd & 4th Year parents/guardians to complete. The submission of this form is compulsory before any student can attend school. It will be in the Consent tab of your app menu.

Please note that the *OLS Covid Response Plan* with updates based on DES guidelines has been posted on the website.

Students will have a virtual assembly on return to school to remind them of all relevant public health protocols.

The following procedures are again in place:

- 1. Students will wear their full OLS school uniform or their OLS full PE school uniform (no black leggings or alternative hoodies allowed).
- 2. Students are expected to adhere to good respiratory etiquette and wear masks over the nose and mouth.
- 3. Entrance to the building will be as per schedule in December.

- 4. Students will have the same access to school lockers as in December. Access will be limited in line with Covid protocols so good organisation will be key.
- 5. All classrooms have been set out to allow for **separation of desks** and chairs so that all students are separated by a minimum of 1m, in accordance with the guidelines.
- 6. **Extra cleaning** has been put in place with support staff now present all day and increased hours after school. In addition, we are all responsible for cleaning our own work spaces.
- 7. Students should come to school with their own additional <u>supply of face masks and</u> <u>are encouraged to bring their own hand-sanitiser</u>. There is hand sanitiser in all classrooms, surface spray and blue roll for the cleaning of touch surfaces.
- 8. Students are required to wear masks at all times indoors.
- 9. Corridors: The school will continue to have a one-way system. It is important that this is observed. There'll be 'road markings' on the corridor to remind us. The Department of Education COVID-19 Response plan says "Briefly passing someone in a hall is very unlikely to contribute significantly to the spread of infection if people do not have physical contact and avoid informal group discussions." Students should not congregate on corridors, but should move promptly to their destination.
- 10. Students will be told which pods they are in and they should stay in these pods unless requested to change.
- 11. We expect many more students to walk and cycle a pattern that has grown in recent months. For safety reasons, there will be **no student/parent vehicle access to the main school car park**. Please use the set down area only in the outer car park.

For Students:

- 1. When you move classrooms you will sit in the pre-arranged class pod.
- 2. When you move classrooms, you'll start in the new room or lab with a quick wipe down of the desk and chair, and the same at the end of class.
- 3. We will all avoid sharing personal items. Bring your own belongings copies, pens, pencils, rulers, erasers, geometry sets etc.

Handwashing:

All toilets have hot water installed. Gel dispensers are located on corridors. In addition, bring the following to school each day as a personal hygiene kit:

- Small bottle of hand sanitiser
- Tissues
- Clean, sealable bag for used masks
- Wipes for your desk

You should perform hand hygiene:

- On arrival at school
- Before eating or drinking
- After using the toilet
- After playing outdoors
- When your hands are physically dirty

- · When you cough or sneeze
- When entering or exiting a vehicle

If feeling unwell:

Know the symptoms of Covid (High temperature, cough, shortness of breath or breathing difficulties, loss of smell, of taste or if things taste odd). If you feel unwell during the day, **tell your teacher**. You'll wait in a room and a parent will be called to collect you, and from then on you'll be following medical guidelines on what happens next and when you are back to school.

Symptoms of COVID-19

In order to prevent the spread of COVID-19 it is important to know and recognise the symptoms. They are:

- High temperature
- Cough
- · Shortness of breath or breathing difficulties
- · Loss of smell, of taste or distortion of taste

If you or any member of the household has any of these symptoms, the student in the house should not come to school.

Good Respiratory Etiquette

Make sure you, and the people around you, follow good respiratory hygiene. This means covering your mouth and nose with a tissue or your bent elbow when you cough or sneeze.

Then dispose of the used tissue immediately and safely into a nearby bin. By following good respiratory hygiene, you protect the people around you from viruses such as cold, flu and COVID-19.

Visitors

- Visitors to school during the day should be minimised as much as possible and by prior appointment and will be received at a specific contact point.
- Essential visitors should perform proper hygiene on arrival at school and wear a mask.
- Visitors should maintain 2 metres physical distancing from students and staff while in school
- Visitors should sign a contact tracing log which each school is required to keep.

We look forward to seeing your daughter on April 12th and I wish her the very best for her return to the school building and the term ahead.

Yours sincerely

Principal

Marguerite Gorby

Principal: