

Dear Parent(s)/Guardian(s)

After School Study for the Spring and Summer terms will commence on **Monday 6th January**.

Study is available for 2 hours Monday to Friday

15.48 - 17.48 on Monday, Tuesday, Thursday, Friday and 14:00-16:00 on Wednesday

The fees are as follows:

Number of Days	1	2	3	4	5
2 hours	€80	€150	€225	€315	€380

Payment is due by **Friday 17th January 2025** and can be made as follows:

- Online via Easy payments (**please ensure to select the correct year group**)
- Over the phone by debit/credit card
- Cash / cheque addressed to the school office

Failure to provide payment by the 17th of January will result in the student no longer being able to attend study.

Students can opt out of study up until Friday 17th January and receive a full refund, however an administration fee will be applicable.

Attendance will be taken each day by the supervisor and an SMS will be sent if a student does not register for study or asks to leave study early without permission.

Any student who is going to be absent or is planning to leave study early must have a note on the school app before 15:00. If a student is going to leave study early or arrive late due to a school activity on a regular basis an email can be sent to study@olschoo.ie so it can be flagged on the roll.

Please feel free to contact me with any queries you may have at study@olschoo.ie.

Kind regards,

Lynsey Stuart