



August 2023

Dear Parent(s)/Guardian(s)

After School Study session will commence for the new academic year this Monday, 4th September. These, supervised sessions, offer a structured, effective and consistent timetable for study in an optimum environment and we would strongly recommend that students consider availing of this opportunity.

The options available are outlined below:

September - December

6th Years	Monday-Thursday 2 hour session
6th Years	Monday-Thursday 3 hour session
6th Years	Additional Friday session
5th Years	Monday-Thursday 2 hour session
5th Years	Additional Friday session
3rd Years	Monday-Thursday 2 hour session
2nd Years	Monday-Thursday 1.5 hour session
1st Years	It is intended to begin sessions for 1st Years in early October. This will be communicated to parents later in the term

Study begins 20 minutes after school finishes and students are expected to be seated on time. Each student will then be given a designated study seat. Please select the days on which your daughter wishes to take part in after school study, by printing the form below. Please note that once the days are nominated they **cannot** be changed. Study seats are **limited this year** and they are awarded on a first come first served basis upon receipt of payment and submission of application form.

Payment is due no later than Friday, 15th September. The chart below shows the breakdown of the cost. **All students must return the consent form below to Reception, in an envelope marked 'Supervised Study' to secure their place.** Please note that Our Lady's School has a facility for online payments (Easy Payments) through our website www.olschool.ie. Alternatively, a cheque should be made payable to 'Our Lady's School' and handed with the attached consent form to the Receptionist, in an envelope marked with the student's name, class and 'Supervised Study'.

Attendance will be taken by each supervisor. Attendance can be made available to parents. If your daughter must leave study early, **permission must be given on the app before 15.00.**

Yours faithfully,
Mr Farrelly
School Study Programme Co-ordinator



After School Study Rules

1. Chromebooks and school laptops will be made available **where necessary** for after school study this year. Students may have the use of a device where necessary for a limited amount of time. The device must be cleaned before and after use by the student. These devices will be shared between students and appropriate cleaning must be undertaken by the student before and after use.
2. Devices must be returned to the corrected location and plugged in for charging.
3. **Mobile phones are not permitted during study for any reason.** If your daughter breaches this rule her phone will be taken from her by her Yearhead. The phone will be returned after 24hrs. Please see the Acceptable Usage Policy.
4. Study will run from 15.48 - 17.48 on Monday, Tuesday, Thursday (and Fridays for 5th and 6th years) and 14.00 - 16.00 on Wednesdays. There will be a third hour offered to 6th years from Monday-Thursday (ending at 18.48), at an additional cost. The earlier finish allows students the opportunity to complete additional e-learning homework at home. If the end of the school time is changed due to parent teacher meetings etc. the study times will change to reflect this.
5. Students are permitted to eat in the study venue before the beginning of study. Desks must be cleared of all food and drink before study begins. No hot drinks are permitted in the study venues for health and safety reasons.
6. Bathroom breaks will be allowed but there can be no sharing of resources during the study session. Students will not be allowed to attend their lockers during the study session so they must come prepared.
7. If a student needs to leave early, parents must put a note on the app before 15.00 or by contacting Mr Farrelly via email.
8. To avail of supported study, students must contact their year head for a form which they will complete together.
9. Students will not be permitted to attend their lockers once study has ended. They must exit the building via the emergency exit door assigned to their study venue.
10. The spaces for After School Study will be allocated on a first come first served basis upon receipt of payment. We will operate a waiting list. If you would like to sign up for study later in the term please contact Mr Farrelly.

Please note:

- It is important to the smooth running of study that normal school rules, in compliance with our Positive Code of Behaviour, apply to the after school study sessions. Any break of this code may result in disciplinary steps being taken.
- In the case of a special occasion (see below) where there is a half-day, there will be no study. However, in the case of school finishing early due to staff, parent/teacher or curriculum planning meetings, study will proceed twenty minutes after school ends. Such dates may be checked on the school calendar.

Supervised study will not be available during School Closure Days, the Nun's Feast day, the last day of term or during November, May or Mock examinations



**OUR
LADY'S
SCHOOL**
TERENURE



Parents' Consent Form

I wish my daughter, _____ Class: _____ to avail of the supervised study facility in the school.

Please tick the relevant boxes below.

YEAR GROUP	Please tick the appropriate box	DAYS YOUR DAUGHTER WISHES TO REGISTER FOR STUDY	Please tick the appropriate box/es
6th Year		Monday	
5th Year		Tuesday	
3rd Year		Wednesday	
2nd Year		Thursday	
* Please note that Fridays are for 5th and 6th Years only		Friday*	

**Please indicate below the option that you wish to avail of.
Second years**

OPTIONS	3 days@1.5 hours €150	4 days@1.5 hours €200
PLEASE TICK THE RELEVANT BOX		

Third & fifth years

OPTIONS	2 days@2rs €130	3 days @2hrs €195	4 days@2 hrs €255	*5 days@2 hrs €320
PLEASE TICK THE RELEVANT BOX				
				*5th yrs only

Sixth years only

OPTIONS	3 days @2hrs €195	4 days @2hrs €255	3 days@3 hrs €290	5 days@2 hrs €320	4 days @3hrs €385	4 days @3hrs + 1 day @2hrs Friday* €450
PLEASE TICK THE RELEVANT BOX						
* Please note that Fridays are for 5th and 6th Years only						

By signing below you are acknowledging that your daughter has read and understands the After School Study rules. By signing below you are acknowledging that Study seats are **limited this year** and that they are awarded on a first come first served basis upon receipt of payment and submission of application form.

Signed: _____ Date: _____
(Parent/Guardian)